

# PERSONNEL BOARD

## May 20, 2004

### MEETING

Meeting was held Thursday, May 20, 2004, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Kathy Tabor, Maggie Stine, Ed Wimes. Members absent: Sarah Jones, Scott Frogge. Personnel Department resource staff attending: Karen Eurich.

The meeting was opened at 1:30 p.m. by Vice-Chair Ed Wimes.

Ed Wimes read into the record an announcement from Gary Young of Keating, O'Gara, Davis, & Nedved that he was withdrawing the appeal hearing for Chuck Heikes.

It was moved by Maggie Stine and seconded by Kathy Tabor to approve the minutes of March 18, 2004 personnel board meeting. Motion unanimously carried by roll call vote.

Agenda Item 1 was the request to create the classification 0655 Ombudsman. John Cripe of the Personnel Department explained this request was to replace a job that currently exists in the Mayor's office being performed under a different class title. A recent audit of the current employee was conducted and the result was to create this position. This position will be the same pay range the employee is currently in which is the Executive Aide class. Following discussion, it was moved by Maggie Stine and seconded by Kathy Tabor to approve the creation as presented. Motion unanimously carried by roll call vote.

Agenda Item 2 was the request to change the title and pay range of classification 5334 from Water Service Worker III (A08) to Water Service Supervisor (A10). John Cripe of the Personnel Department explained this request was being made in conjunction with Agenda Item 3, class 5329 Water Meter Shop Supervisor. These classes were reviewed by request of the Public Works & Utilities Department. These two classes currently share on-call and after-hour response duties. Class 5334 Water Service Supervisor is already exempt from overtime due to the responsibilities of the position. The requested pay range change for class 5329 Water Meter Shop Supervisor will make the class exempt from overtime and the two classes will be the same pay range. It was moved by Maggie Stine and seconded by Kathy Tabor to approve Agenda Item 2 and the pay range change in Agenda Item 3 for class 5329 Water Meter Shop Supervisor from C28 to A10. Motion unanimously carried by roll call vote.

Agenda Item 3 was the request to change the pay range of classification 3669 Community Health Services Manager from M05 to M04. John Cripe of the Personnel Department explained this request was for the Health Department. This classification is currently vacant due to the recent death of an employee. The Health Director has requested the pay range be lowered to be consistent with the other manager positions in the Health Department and the job description has been rewritten to accommodate this pay change. Bruce Dart, Health Director, answered questions for the Board. He also informed the Board the classification had not been revised since 1979 and the Community Health Services Division is now half the size as it once was.

## **PERSONNEL BOARD**

**May 20, 2004**

### **MEETING**

**Page 2**

before the Health Department reorganization took place. It was also his desire to have all of his division managers have the same level of pay. Following discussion, it was moved by Kathy Tabor and seconded by Maggie Stine to approve the pay range change as presented. Motion unanimously carried by roll call vote.

Agenda Item 4 was miscellaneous discussion. Karen Eurich of the Personnel Department announced there is an appeal hearing scheduled for June. Don Taute of the Personnel Department announced there will be a need for a meeting to be held in July to take care of annual Lincoln Municipal Code and unrepresented employee pay changes. Kathy Tabor inquired about the information requested from Gary Young and Connor Reuter from the March meeting agenda item 2 of that meeting. Don Taute of the Personnel Department informed the Board that both summaries had not yet been received and the item will be put on the agenda for the Board's review when we have both of them.

There being no further business, the meeting adjourned at 1:45 p.m.

The next scheduled meeting is tentatively set for Thursday, June 17, 2004.

Karen Eurich  
Personnel Operations Specialist

PC: Mayor Seng  
Connor Reuter  
Joan Ross, City Clerk  
Mark Munger, IAFF  
Gary Meier, LCEA  
Gary Young  
Mark Bowen

Jeff Stump, NAGE  
Les Helms, ATU  
Ed Sheridan, LPU  
Dalton Tietjen  
Jane Burke  
Allan Abbott  
Bruce Dart